

Applied Creativity and Innovation

Graduate Certificate Program

Program Code: **PACRE**

Virtual Campus

Please note: This is a sample Supplemental Admission Requirements Information Sheet for reference purposes only. A full copy of the Supplemental Admission Requirements Sheet will only be made available to applicants to **Applied Creativity and Innovation**

If you require this information in an accessible format, please contact: registrar@sheridancollege.ca

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Selection Process for Applicants

Candidates to the program are selected on the basis of academic achievement. Applicants applying without a postsecondary diploma or degree are required to complete a supplemental requirement.

Post Secondary transcripts must be submitted at Ontariocolleges.ca at the time of applying. Domestic applicants with education completed outside of Canada must have their transcripts assessed for equivalency through [ICAS](#) or [WES](#). A general report will be accepted for this program.

Applicants selected for the program will be notified through their Sheridan email account. Decisions will not be released over the phone.

Classes for the fall term begin Tuesday, September 3, 2024.

Classes for the winter term begin Monday, January 13, 2025.

Academic Integrity

By submitting your Admission Requirements, you are agreeing to comply with Sheridan's Academic Integrity Policy. The Academic Integrity Policy states:

Sheridan College is committed to upholding the highest standards of academic integrity. The International Centre for Academic Integrity (ICAI) defines academic integrity as "a commitment, even in the face of adversity, to six fundamental values: honesty, trust, fairness, respect, responsibility, and courage. From these values flow principles of behavior that enable academic communities to translate ideals into action".

Applicants who are found to have falsified transcripts, cheated on admission tests, or submitted fraudulent documents or in any other way attempted to circumvent the admissions process in a manner inconsistent with the principles of academic integrity, will not be granted admission to the College. Those applicants will be ineligible for admission to any Sheridan program or course for a period of not less than 5 years, after which admission to the College will be reviewed on a case-by-case basis.

For programs where a supplemental submission is required as part of the admission process, the work should represent an applicant's own ideas, writing, projects and creations. Where others have contributed, or non-original ideas have been included, applicants will give proper recognition and reference. Applicants are not allowed to use advanced automated tools (artificial intelligence or machine learning tools such as ChatGPT) for written or visual components of supplemental submissions.

Additional Admission Requirements

LETTER OF INTENT

The Letter of Intent should be a well-written, persuasive, and grammatically correct pdf document (maximum 500 words). It must argue why you believe you are a good candidate for the Applied Creativity and Innovation program and how the program will serve your future goals. It should include:

- The Field, Sector, or Professional Areas in which you are most interested.
- How you expect this certificate will help you in achieving your career goals, including specific skills or knowledge you hope to gain from this program
- An example of a problem you would like to solve or a project you'd like to develop in the program practicum, with reference to your current or future professional field.
- A description of how your employment/volunteer/lived experiences have prepared you for this program, with special reference to communication skills, as well as experiences with creative problem-solving, creative leadership, or innovation.

The total length for the entire submission should NOT exceed 500 words. Please do not attach explanatory notes to your work, as these notes will be included in your total page count. Font and formatting can deviate from the standard 12pt/double-spaced if it is required for presentation reasons. **This should be submitted as a single PDF. A cover page is not necessary.**

Additional Information

- **Computer Technology**

This program is delivered entirely online. To complete the program, students must have regular access to a computer with standard MAC/OS capabilities. For general computing requirements for Sheridan programs, please check the Sheridan website at: [General Computing Requirements for Sheridan Programs](#)

- **Language Skills**

Strong written and oral skills are required for success in this program.

- **Check your Sheridan email account frequently**

Many of the communications you receive from Sheridan come to you exclusively via your Sheridan email account.

- **Successful applicants will be invited to attend Orientation just prior to the start of the program. Specific dates and times will be shared closer to the program start. Approximate timeframes are:**

Term	Program Start Date	Orientation Week
Fall Term	Tuesday, September 3, 2024	Last week of August 2024
Winter Term	Monday, January 13, 2025	First week of January 2025

Details will be sent to your Sheridan email account.

- If you require assistance with your submission, please call 905-845-9430 and select Option 4 to speak with an Information Specialist in our Contact Centre.