

Music Scoring for Screen and Stage

Ontario College Graduate Certificate  
Program Trafalgar Road Campus

Program Code: PMSFS

**Please note:** This is a sample Supplemental Admission Requirements Information Sheet for reference purposes only. A full copy of the Supplemental Admission Requirements Sheet will only be made available to applicants to **Music Scoring for Screen and Stage**.

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*If you require assistance regarding this document, please call 905-845-9430 and select option 4 or go to [hub.sheridancollege.ca](http://hub.sheridancollege.ca)*

*If you require this information in an accessible format, or for Accessible Learning at Sheridan go to <https://www.sheridancollege.ca/student-life/student-services/accessible-learning-services>*

## Program Eligibility

Eligible applicants are selected on the basis of their previous academic achievement, or 5 years demonstrated experience, and the results of their portfolio assessment.

## Selection Process for Applicants

Eligible applicants are selected on the basis of:

- Letter of Intent
- Letter of Reference
- Portfolio assessment
  - Score Recording(s)
  - Transcriptions (Sheet Music as PDF)
  - Behind the Scenes

Post-secondary transcripts, indicating courses completed to date, must be submitted at the time of application.

Applicants selected for the program will be notified through their Sheridan email account. These decisions will not be released over the phone. Fee, registration and timetable information will follow. Classes for the fall term begin Tuesday, September 8, 2026.

Applicants will be required to submit a letter of intent, a letter of reference and a portfolio **online**. It's in your best interest to submit your documents as soon as possible, as seats may fill up quickly.

## **Academic Integrity**

By submitting your Admission Requirements, you are agreeing to comply with Sheridan's Academic Integrity Policy. The Academic Integrity Policy states:

Sheridan College is committed to upholding the highest standards of academic integrity. The International Centre for Academic Integrity (ICAI) defines academic integrity as “a commitment, even in the face of adversity, to six fundamental values: honesty, trust, fairness, respect, responsibility, and courage. From these values flow principles of behavior that enable academic communities to translate ideals into action”.

Applicants who are found to have falsified transcripts, cheated on admission tests, or submitted fraudulent documents or in any other way attempted to circumvent the admissions process in a manner inconsistent with the principles of academic integrity, will not be granted admission to the College. Those applicants will be ineligible for admission to any Sheridan program or course for a period of not less than 5 years, after which admission to the College will be reviewed on a case-by-case basis.

For programs where a portfolio submission is required as part of the admission process, portfolio work should represent an applicant's own ideas, writing, projects and creations. Where others have contributed, or non-original ideas have been included, applicants will give proper recognition and reference. Applicants are not allowed to use advanced automated tools (artificial intelligence or machine learning tools such as ChatGPT) for written or visual components of portfolio submission.

## Additional Admission Requirements

### LETTER OF INTENT

A letter of intent that describes your awareness of the Music Scoring for Screen and Stage program structure and content and how you expect it to help you achieve your goals. Program details are available on the website. (Maximum 500 words, PDF)

### LETTER OF REFERENCE

A letter from an academic or work-related reference that expresses support for your experience, expertise and commitment to areas of study. The letter must include contact information. Submit as a PDF.

### PORTFOLIO REQUIREMENTS

Your portfolio must include the following:

#### 1. Score Recording(s):

If you are a graduate of a Degree or Diploma program in music and achieved a minimum GPA of 2.5, please submit a recording of one original piece of music. If you are applying based upon work or life experience in music, please submit recordings of three original pieces of music written in a variety of musical styles. Recordings should be between 2 (minimum) and 5 (maximum) minutes in length.

#### 2. Transcriptions:

PDF file(s) of the above recording(s) transcribed for all instruments. Transcriptions (sheet music) can be handwritten or software-generated. Transcriptions should show an understanding for the written requirements of various instruments and their dynamic capabilities.

#### 3. Behind the Scenes:

A clear description of how your submitted music was produced from the initial ideas through decisions about instrumental and actual performance and recording. This “behind the scenes” look at your creative process may be submitted as a video or written description (PDF). Written descriptions should be 250 – 500 words and videos should be a maximum of 3 minutes (shorter than 3 minutes is acceptable).

## Additional Information

- **Check your Sheridan email account frequently.** Many of the communications you receive from Sheridan come to you exclusively via your Sheridan email account.
- If you have any additional questions, please visit our [Service Hub Customer Service Portal](#) — your one-stop destination for getting help, finding answers, and staying connected. Alternatively, most questions can be answered by consulting with our [chatbot](#).