

TITLE: SMOKE-FREE SHERIDAN POLICY

**Date of Approval: September 1, 2012,
September 15, 2015; September 15, 2016;
September 26, 2017; September 26, 2017;
October 11, 2018**

**Mandatory Review Date:
October 17, 2021**

Approved By:
 Board of Governors
 President and Vice
Presidents
 Senate

Effective Date: October 17, 2018

1. PURPOSE

The Sheridan College Institute of Technology and Advanced Learning (Sheridan) is a smoke-free college that promotes a healthy and safe working, learning and living environment for Sheridan community members. The purpose of this policy is to:

- Confirm Sheridan's commitment to a healthy and safe working, learning and living environment;
- Minimize exposure to environmental (second-hand) smoke by prohibiting smoking Tobacco or Other Plant Products (such as Cannabis), on Sheridan Premises;
- Communicate restrictions regarding smoking Tobacco and/or Other Plant Products (such as Cannabis), Vaping, and consuming smokeless Tobacco (commonly known as chewing tobacco); and
- Promote a smoke-free lifestyle and smoking cessation methods that are not contrary to this policy by providing education and cessation supports for employees and students.

2. SCOPE

This policy applies to all members of the Sheridan community, including but not limited to, employees, students, visitors and contractors on or in all Sheridan Premises as defined in this policy.

This policy is distinct from:

- the Sheridan Indigenous Ceremonial Burning Protocol which reaffirms the rights of Indigenous members of the Sheridan community to practice ceremonies as defined in the Protocol;
- the Sheridan Workplace Accommodation Policy and Procedures; and

- the Sheridan Return to Work Policy and Procedures.

In addition, this policy shall be interpreted in accordance with Ontario Human Rights Code, Accessibility for Ontarians with Disability Act. For accommodation inquiries:

- For Sheridan employees: please refer to Sheridan Workplace Accommodation Policy and Procedures, and Return to Work Policy and Procedures; or
- For Sheridan Students: please contact Accessible Learning.

3. DEFINITIONS

Cannabis: is derived from the cannabis plant, and commonly known as marijuana, weed, pot, dope, Mary Jane, joints, etc. Cannabis includes any form or variety of the product plant including, but not limited to, “marijuana” (i.e. dried flowers and leaves), “hash” (i.e. dried and pressed resin of the cannabis plant), “shatter” (i.e. concentrates) and “hash oil” (i.e. oil obtained from hash). Further, the term is includes any substance as defined in accordance with the Cannabis Act (S.C. 2018, c. 16):

1. Any part of a cannabis plant, including the phytocannabinoids produced by, or found in, such a plant, regardless of whether that part has been processed or not.
2. Any substance or mixture of substances that contains or has on it any part of such a plant.
3. Any substance that is identical to any phytocannabinoid produced by, or found in, such a plant, regardless of how the substance was obtained.
4. Cannabis does not include any of the following: (a) a non-viable seed of a cannabis plant; (b) a mature stalk, without any leaf, flower, seed or branch, of such a plant; (c) Fibre derived from a stalk referred to in item (b); or (d) the root or any part of the root of such a plant.

Other Plant Products: includes cannabis, non-tobacco “herbal” shisha/hookah and other plant or products producing smoke or vapour intended for inhalation by mouth.

Sheridan Premises: refers to all Sheridan owned, rented or leased land, buildings, structures, vehicles and property located on or off campus. For clarity, vehicles on Sheridan Premises are subject to this policy.

Smoke or smoking: shall include the inhalation, exhalation, burning, or carrying of any lighted or heated cigarette, cigar, pipe, or any other lighted or heated Tobacco or Other Plant Product (including Cannabis) intended for inhalation, whether natural or synthetic in any manner or in any form. Smoking also includes the use of an equipment, such as waterpipe or electronic smoking device, which creates an aerosol or vapour, in any

manner or in any form. Please note ceremonial burning, including smudging, Kullik lighting and pipe ceremonies are exempt from this definition.

Smoke-Free: refers to, for the purpose of this policy, an environment that is absent of any smoke produced for inhalation and exhalation by the burning of Tobacco or Other Plant Products or substance. It also encompasses the absence of vapours produced for inhalation and exhalation by the use of electronic smoking device or Vaping products.

Tobacco: shall include any product containing tobacco leaf, including but not limited to, pipe tobacco, waterpipe tobacco (also known as shisha/hookah), cigarettes, cigars, cigarillos, chewing tobacco, or any other preparation of tobacco.

Vaping: is defined as inhaling and exhaling the vapour from an electronic smoking device (e-cigarette) or similar device generating vapour through the mouth. The electronic cigarette and/or similar device contains a power source and heating element designed to heat a substance and produce vapour intended to be inhaled.

4. POLICY STATEMENT

- 4.1 Sheridan is committed to providing a healthy and safe working, learning and living environment for employees, students, visitors and contractors. Sheridan demonstrates this commitment by being a Tobacco and smoke-free college that ensures Sheridan community members are not exposed to second-hand smoke while on Sheridan Premises.
- 4.2 Smoking any form of Tobacco and/or Other Plant Product (such as Cannabis), Vaping and consuming smokeless Tobacco (commonly known as chewing tobacco) will not be permitted anywhere on Sheridan Premises. For clarity, this includes smoking in any vehicles while on Sheridan Premises. The Sheridan Student Residence Agreement and Residence Community Living Standards prohibit smoking in any area of the residence buildings or private residence areas.
- 4.3 Sheridan supports employees' and students' smoking cessation efforts through various education and cessation support services that accords with this policy. For example, the use of nicotine replacement therapy products (e.g. patches, gum, etc.) for use in treating nicotine or tobacco dependence are permitted by this policy. However, Vaping or the use of smokeless Tobacco (commonly known as chewing tobacco) are not permitted on Sheridan Premises.
- 4.4 Sheridan community members who smoke in areas surrounding the campus are expected to comply with the municipal by-laws and applicable provincial legislation. They are asked to be respectful of neighbouring residents, businesses and institutions and avoid littering and loitering.

- 4.5 All employees, students, visitors and contractors are expected to comply with this policy. Sheridan will engage in an educational approach, where appropriate. Sheridan's Security Operations will enforce this policy. Those individuals who are in violation to this policy must produce employee, student or government-issued identification upon request of Sheridan Security.
- 4.5.a Students who violate this policy may be subject to sanctions under the Student Code of Conduct – Adjudication Process and Appeals Procedure.
 - 4.5.b Employees who violate this policy may be subject to disciplinary action.
 - 4.5.c Contractors and visitors will be required to comply with this policy or may be asked to leave the campus or Sheridan Premises.
- 4.6 Sheridan prohibits the promotion, advertising or sale of any Tobacco, Cannabis or vaping products or related paraphernalia on Sheridan Premises. Corporate tobacco, electronic cigarettes, Cannabis, or any smoking-related products sponsorship of Sheridan events or groups is prohibited.
- 4.7 The Responsible Office shall be the Office of Occupational Health and Safety Services. This Office will interpret and apply the policy and have responsibility to draft and/or approve any associated procedures.

5. RELATED DOCUMENTATION (Procedures/Additional Policies/Forms)

[Student Code of Conduct](#)

[Student Code of Conduct - Adjudication Process and Appeals Procedure](#)

[Indigenous Ceremonial Burning Protocol](#)

[Return to Work Policy](#)

[Code of Professionalism and Civility](#)

[Workplace Accommodation Policy](#)

[Workplace Accommodation Procedure \(Employee\)](#)

[Workplace Accommodation Procedure \(Job Applicant\)](#)

[Residence Community Living Standards](#)

[Sheridan Student Residence Agreement](#)

[Smoke Free Ontario Act](#)

[Share Clean Air Sheridan Website](#)