



**MINUTES OF A MEETING
BOARD OF GOVERNORS
June 16, 2021
3:00 – 5:00 PM
Microsoft Teams**

Present: J. Fleming, Board Chair, D. Hampton-Davies, S. Sharma;
P. Palermo; J. Rivard; V. Varma; M. Dubé; B. Dosunmu; S. Abd El-Sayed
M. Hofstetter; T. Leedale; K. Mann; A. McDonald; C. Ezeokafor; R. Poulton

Ex Officio: J. Morrison, President and Vice Chancellor

Treasurer: W. Steffler, VP Finance and Administration and CFO

Secretary: J. Hinchliffe

Guests: D. McKerrall; C. Altilia; R. Sandhu; J. Ngobia; R. Piper; C. Szustaczek; M. McCollum; M. Chapman; A. Pike; D. McQuarrie; J. Pryke (KPMG); M. O’Leary;

1. Call to Order

Meeting was called to order at 3:02 pm.

2. Approval of Agenda

The external audit procurement recommendation was moved from in camera to the public session.

It was moved by S. Abd El-Sayed, seconded by K. Mann;

Be it resolved:

THAT The Board of Governors approve the agenda for June 16, 2021 as amended.

Carried.

3. Declaration of Conflict of Interest

In response to the Chair’s query. D. Hampton-Davies declared a conflict for the appointment of the Chair for the 2021-2022 Board Term and will abstain from voting.

4. Chair’s Remarks

J. Fleming provided remarks that included the following topics:

- Recognized departing Board members
- Transition of new Board leadership

5. President's Report

J. Morrison provided a brief report that included some of the following topics:

- Communication updates to the community
- Fall planning update
- Vaccination Clinic Success
- Awards and achievements
- Expiration of the collective agreement
- Post-secondary landscape in Brampton

6. Consent Agenda

It was moved by A. McDonald, seconded by M. Hofstetter;

Be it resolved:

THAT the Board of Governors approve the following documents in the consent agenda:

1. Minutes from May 12, 2021
2. Research Ethics Board Annual Report
3. 2019-2020 Annual Report
4. 2021-2020 Business Plan
5. Sexual Violence on Campus Annual Report
6. Program Advisory Council Annual Report

Carried.

There were no questions pertaining to the consent agenda.

7. Graduands Statement for June Ceremony

The following statement was read by the Chair:

In maintaining our commitment to public health directives aimed at protecting our community's safety, our traditional, in-person convocation ceremonies that are typically held in June have been postponed.

Our institutional priority is to confer the credentials of those who have completed their academic program requirements by April 2021.

Therefore, presented to the Sheridan Board of Governors, is the list of Graduands who have successfully completed the curriculum of their chosen program and have been recommended by the faculty to be awarded their credentials in recognition of their academic accomplishment.

On behalf of the Board of Governors, I confer their diplomas, degrees, and certificates on them with all the honours, privileges and responsibilities pertaining thereto, in absentia.

8. Strategic Plan Metrics

Strategic metrics were introduced, and a performance measurement framework was reviewed. These metrics will be balanced between student outcomes, internal processes, and financial results. The Board will be receiving performance metric updates at regular intervals.

9. Appointment of the Chair and the 2021-2022 Slate of Board Members

The nomination of Daniela Hampton-Davies was the sole nomination received by the Secretariat on April 28, 2021, the published deadline for submissions.

The slate of members for the 2021-2022 Board term was presented for approval.

It was moved by M. Hofstetter, seconded by C. Ezeokafor;

Be it resolved:

THAT the Board of Governors approve the appointment of Daniela Hampton-Davies to the position of Chair for a one-year term beginning September 1, 2021.

Carried.

It was moved by M. Hofstetter, seconded by A. McDonald;

Be it resolved:

THAT the Board of Governors approve the slate of members for the 2021-2022 Board term.

Carried.

Name	Governor Type	Term
Samy Abd El Sayed	Staff Governor	1 st term ends August 31, 2022
Chuks Ezeokafor (LGIC)	External Governor	1 st term ends August 31, 2024
John Fleming (Past Chair)	External Governor/Ex-officio	2 nd term ends August 31, 2022
Daniela Hampton-Davies (Chair)	External Governor	2 nd term ends August 31, 2024
Mary Hofstetter (LGIC)	External Governor	2 nd term ends August 31, 2024
Arlene McDonald	External Governor	1 st term ends August 31, 2023
Kerry Mann	External Governor	1 st term ends August 31, 2023
Robert Poulton	External Governor	1 st term ends August 31, 2024
Bunmi Dosunmu	External Governor	1 st term ends August 31, 2023
Vanita Varma	External Governor	1 st term ends August 31, 2023
Janet Morrison, President & Vice Chancellor	Ex-officio	Ongoing
Sara Cumming	Faculty Governor	1 st term ends August 31, 2024
Sunand Sharma	Administration Governor	1 st term ends August 31, 2024
Matthew Szablowski	Student Governor	1 st term ends August 31, 2022
Arlene Minott	External Governor	1 st term ends August 31, 2024
<i>Vacant (LGIC)</i>	<i>External Governor</i>	<i>1st term ends August 31, 2024</i>
<i>Vacant (LGIC)</i>	<i>External Governor</i>	<i>1st term ends August 31, 2024</i>

10. Bachelor of Osteopathic Manual Practitioner

The Osteopathy Honours Bachelor of Science was presented for approval. Subject to Board approval, the proposal will be submitted to the Ministry of Colleges and Universities (MCU) for approval and funding.

The expected launch date of the program is Fall of 2023. The Bachelor of Osteopathic Manual Practitioner program is the first of its kind offered at a post-secondary institution in Ontario.

It was moved by J. Rivard, seconded by V. Varma;

Be it resolved:

THAT the Board of Governors approve the Osteopathy Honours Bachelor of Science program as presented.

Carried.

11. Annual Compliance Attestation

The annual compliance attestation was presented for approval.

It was moved by J. Rivard, seconded by R. Poulton;

Be it resolved:

THAT the Chair, on behalf of the Board of Governors, execute the Annual Financial Administration Act Section 28 Attestation dated June 2, 2021.

Carried.

12. External Audit Procurement Recommendations

KPMG has been Sheridan's external auditors for the last ten years. 2020-2021 represents the final year of a five-year term. Sheridan followed the Ontario Education Collaborative Marketplace (OECM) model that provide colleges with vendor options pre-qualified through an OECM led request for proposals (RFP) process.

A team, including three members of the Finance, Audit and Property committee, conducted an evaluation process and recommended BDO Canada LLP to the Finance, Audit and Property committee for review and Board recommendation.

It was moved by D. Hampton-Davies, seconded by M. Hofstetter;

Be it resolved:

That the Board of Governors direct management to enter into an agreement with BDO Canada LLP to provide external audit services to Sheridan for a five-year term, subject to annual performance evaluations.

Carried.

It was moved by D. Hampton-Davies, seconded by M. Hofstetter;

Be it resolved:

THAT the Board of Governors approve the appointment of BDO Canada LLP as Sheridan's external auditors for the 2021-2022 fiscal year.

Carried.

The meeting moved in camera at 4:18 pm.

13. IN CAMERA: Enterprise Risk Management Update

A risk management update was provided in camera for information.

The meeting moved out of camera at 4:21.

14.2020-2021 Audited Financial Statements

J. Pryke of KPMG joined the meeting to provide an overview of the 2020-2021 audited financial statements for approval.

It was moved by D. Hampton-Davies, seconded by B. Dosunmu;

Be it resolved:

That the Board of Governors approve the 2020-2021 financial statements as presented (in appendix B).

THAT the Board of Governors approve the internally restricted reserves as presented (in appendix C).

Carried.

The meeting moved in camera at 4:35pm

15. IN CAMERA: KPMG Audited Findings Report

The KPMG Audited Findings Report was reviewed in camera.

Management left the room at 4:49 pm.

16. IN CAMERA: KPMG

R. Sandhu, J. Morrison and J. Hinchliffe remained for the in-camera discussion.

The meeting moved out of camera at 4:51pm.

W. Steffler and D. McKerrall rejoined the meeting.

17.2021 Fall Fees Revision

Revisions to the 2021 fall fees were made because of changes to program delivery and campus access resulting from the pandemic.

It was moved by J. Rivard, seconded by B. Dosunmu;

Be it resolved:

THAT the Board of Governors approve the changes to the Sheridan 2021 fall term program fees as presented in appendix 1 of this report.

Carried.

It is noted that management may make minor adjustments to the fees within the range as outlined in appendix 1. The Board will be notified of any adjustments accordingly.

The meeting moved in camera at 4:54pm.

J. Morrison, D. McKerrall and J. Hinchliffe departed the meeting.

R. Sandhu and W. Steffler remained in the meeting.

18. In Camera President's Performance Evaluation

The President's performance evaluation was discussed in camera.

19. Adjournment

Having no further business, the Board meeting was adjourned at 5:15pm.

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