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THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

**MINUTES OF A MEETING OF BOARD OF GOVERNORS**

**January 15, 2020**

**8:30 AM – 10:30 AM**

**Trafalgar Conference Centre**

Present: J. Fleming (via teleconference), Chair; D. Hampton-Davies, Vice Chair  
S. Boone; T. Leedale; M.E. Hofstetter (via teleconference); P. Palermo; T. Depascal; S. Paquette; M. Rubinoff; S. Abd El-Sayed; M. Dubé; B. Dosunmu

Regrets: M. Gill; J. Rivard; V. Varma

Ex Officio: J. Morrison, President and Vice Chancellor

Treasurer: W. Steffler, VP Finance and Administration and CFO

Recorder: J. Hinchliffe

Guests: T. Smith; C. Altilia; J. Vallentin; A. Pike; R. Sandhu; M. Spence-Ariemma; J. Ngobia (via teleconference); P. Davey; C. Szustaczek; R. Piper; A. Pike; M. McCollum; R. Dewey; E. Williams; M. Reid (Urban Strategies); B. Hoff (Urban Strategies); G. Luyt (Urban Strategies)

**1. Call to Order**

The Chair welcomed those present and called the meeting to order at 8:30 am.

**2. Approval of Agenda**

It was moved T. Depascal, seconded by T. Leedale:

Be it resolved:

THAT the Board of Governors agenda for January 15, 2020 be approved as presented.

Carried.

**3. Chair's Remarks**

Bunmi Dosunmu was welcomed to the Board and the Finance, Audit and Property committee. The Chair reminded Governors of the upcoming retreat on January 29, 2020.

**4. Declaration of Conflict of Interest**

In response to the Chair's query, there were no declarations of conflict of interest.

**5. Minutes of the November 13, 2019 meeting**

It was moved by M. Dubé, seconded by T. Leedale;

Be it resolved:

THAT The Board of Governors approve the minutes of the November 13, 2019 meeting as presented.

Carried.

## **6. Campus Master Plan**

Ben Hoff and Mark Reid from Urban Strategies presented the first draft of the campus master plan.

Discussion included:

- Options and direction for the institution to make future decisions;
- Integrated resource planning;
- Stakeholder engagement;
- Suggestion to include how to manage facilities problems today in the communication plan.

Open houses planned for January to present the first draft of the long-term vision for Sheridan's campuses. Governors and the Sheridan community are invited to attend.

## **7. Q2 Budget Review and Forecast**

D. Hampton-Davies, Chair of the Finance, Audit and Property committee provided a summary of items discussed at the January 7, 2020 Finance, Audit and Property committee meeting. The second quarter budget and forecast were shared.

## **8. 2020-21 Tuition and Fees**

The 2020-2021 tuition and fees were reviewed. Domestic tuition rates are frozen. International tuition fees were discussed at the Strategic Enrolment Management table. Increases are based on a sector review and are consistent with inflation.

It was moved by S. Paquette, seconded by S. Abd El-Sayed;

Be it resolved:

THAT the Board of Governors approve the 2020-21 tuition and fees as presented.

Carried.

## **9. 2020-21 Residence Fees**

This item generated a lot of conversation at the committee. Residence fees are at market rates. Creating quad rooms at the Davis campus will provide students with opportunity to save on the cost of residence. Further discussion ensued around the housing challenges in Brampton. Consideration has been given to the health and wellness of students in quad occupancy rooms. The program will be piloted and expanded as appropriate. The institution is embarking on a food services master plan to assess current food offerings and outline opportunities. Diversity and inclusion will be considered regarding the food service master plan.

It was moved by S. Paquette, seconded by P. Palermo;

Be it resolved:

THAT the Board of Governors approve the 2020-21 residence fees as presented.

Carried.

## **10. Activities Based Budget Model**

The Board was provided a full report on the model detailing the task force and level of community engagement and outreach. The process of parallel modeling is underway. The new model

demands financial literacy across the institution. Activities Based Budgeting (ABB) and Sheridan Integrated Planning (SIP) are complimentary processes.

It was moved by S. Abd El-Sayed that the meeting moves in camera.  
The meeting moved in camera at 10:00 am.

**11. Adjournment**

Having no further business, the meeting concluded at 10:44 am.