
THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

MINUTES OF A MEETING OF BOARD OF GOVERNORS

SEPTEMBER 5, 2018

7:30 AM

B WING BOARDROOM

TRAFALGAR CAMPUS, OAKVILLE

Present: S. Boone, Chair; J. Fleming, Vice Chair
T. Depascal (via teleconference); T. Leedale; S. Paquette; J. Massey-Singh; J. Rivard; P. Willis; A. Flynn-Post; N. Heath; D. Hampton-Davies; M.E. Hofstetter (via teleconference); P. Palermo; M. Rubinoff;

Ex Officio: J. Morrison, President and Vice Chancellor

Treasurer: W. Steffler, VP Finance and Administration and CFO

Recorder: J. Hinchliffe

Resources: R. Piper, VP Human Resources

Guests: I. Marley; M. McCollum; D. McKerrall; A. Pike; M. Spence-Ariemma; S. Shaver; C. Szustaczek; C. Zhang

Call to Order

The Chair welcomed those present and called the meeting to order at 7:30 am.

Approval of Agenda

It was moved by P. Willis, seconded by J. Fleming;

THAT the Board of Governors agenda for September 5, 2018 be approved as presented.

Carried.

Certificate of Compliance

At each board meeting, beginning in November, there will be a certification of compliance. This reflects our commitment to good governance.

Conflict of Interest

In response to the Chair's query, there were no declarations of conflicts of interest.

Approval of Minutes, May 30, 2018 and June 11, 2018

It was moved by P. Willis, seconded by J. Fleming;

THAT the Board of Governors approve the minutes dated May 30, 2018 and June 11, 2018 as presented.

Carried.

Introductions

The Chair welcomed new governors and administrators. Roundtable introductions were made.

Mission Moment

The Chair introduced this as a new agenda item that will be included at each Board meeting. The mission moment will bring an organizational understanding to the board in the form of storytelling. S. Paquette shared the history and importance of storytelling for Indigenous cultures. It promotes connection, inspiration, and understanding. J. Morrison shared insights on her background, experience and journey to Sheridan.

Looking Forward

A short video was shown. J. Morrison noted that the video speaks to Sheridan's mission. The importance of leading locally, provincially, nationally, and globally in this time of social, economic, technological and political change was highlighted. The creation and approval of Sheridan's 5-year strategic plan is the number one priority. The Potential Group, a boutique firm based in Toronto, has been retained to engage the community in a consultative process to build the strategic plan. Internal work will be led by the new "Sheridan 2024" office under the direction of Amanda Pike, Chief Change Officer. A draft will be presented to the Board for review and discussion in February 2019. Board members, notably the Chair and Vice Chair, will be actively involved in the process.

J. Morrison emphasized that the current volatile, uncertain, complex and ambiguous (VUCA) environment forces us to think critically about disruptive innovation and maintaining our status as a premier, forward-focused PSE institution and leading employer. Such challenges, risks, and disruptions present opportunities for Sheridan.

J. Morrison is committed to immediately engaging on the following four key fronts:

1. Influence and effect system-level transformation in Ontario.
2. Cement, model, and promote Sheridan's unique character, commitment to academic quality, and accountability to stakeholders.
3. Lead faculty and staff to focus on the student experience and Sheridan's People Plan.
4. Foster sustainability through an operational culture of planning, accountability and continuous improvement.

J. Morrison circulated her performance goals. The Chair asked governors to review the goals and connect with any questions.

Board Education: Orientation Agenda

The draft agenda for Board Orientation on October 3, 2018 was circulated. The Chair stressed the importance of orientation to understand the institution, functions of the board, and responsibilities of governors. Networking time has been built into the agenda.

Financial Reporting

W. Steffler, Vice President Finance and Administration and CFO presented a financial update. Information included the past and current budget, current financial position, summary of capital projects, sustainability initiatives, and a preliminary look at budget for the 2019-2020 fiscal year. The Finance, Audit and Property Committee will review each of these items in detail this board term.

Governance Work Plan and Context Setting

J. Fleming, Vice Chair of the Board and Chair of the Governance Committee, reviewed the committee's 2018-19 work plan. The plan includes:

- Thorough review of operational bylaw to ensure compliance with legislation and contemplates new directions as a result in the strategic plan;
- A thoughtful review of board committees and their mandates;
- Exploration on in camera items;
- Review of the recruitment process for the board.

In Camera Item: Past President's Performance Evaluation

Internal governors and guests departed the meeting at 9:20 am.

It was moved by J. Massey-Singh, seconded by J. Rivard;

THAT the meeting move in camera.

Carried.

The meeting concluded at 9:30 am.