
THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

MINUTES OF A MEETING OF BOARD OF GOVERNORS

February 20, 2019

2:45 PM

TRAFALGAR CONFERENCE CENTRE

Present: S. Boone, Chair; J. Fleming, Vice Chair
T. Leedale; S. Paquette; J. Massey-Singh; P. Willis; A. Flynn-Post; N. Heath; D. Hampton-Davies; M.E. Hofstetter; P. Palermo; M. Rubinoff; T. Depascal

Regrets: J. Rivard; P. Willis

Ex Officio: J. Morrison, President and Vice Chancellor

Treasurer: W. Steffler, VP Finance and Administration and CFO

Secretary: R. Sandhu (for A. Minott)

Recorder: J. Hinchliffe

Guests: J. Ngobia; N. Eze

Call to Order

The Chair welcomed those present and called the meeting to order at 2:48 pm.

Approval of Agenda

The agenda was amended to include the discussion and approval of a message to the Sheridan community.

It was moved N. Heath, seconded by M. Rubinoff;

THAT the Board of Governors agenda for February 20, 2019 be approved as amended.

Carried.

Conflict of Interest

In response to the Chair's query, there were no declarations of conflict of interest.

Approval of Consent Agenda

The consent agenda included:

- Board minutes from January 23, 2019
- Chancellor Selection and Appointment Policy
- Terms of Reference: Governance and People Committee
- Terms of Reference: Finance, Audit and Property Committee

It was moved by T. Leedale, seconded by M. Hofstetter;

THAT the Board of Governors approve the following items (January 23, 2019 Board Minutes; Chancellor Selection and Appointment Policy; Terms of Reference: Governance and People Committee; Terms of Reference: Finance, Audit and Property Committee) as set out in the consent agenda as presented.

Carried.

President's Report

J. Morrison advised the Board of the continued monitoring of government relations. Sheridan is co-hosting an event in Los Angeles to celebrate Oscar nominees for animation and media with the Consul General on Friday, February 22. C. Altilia and J. Morrison will be departing for India on Saturday, February 23. The purpose of the trip is to foster and develop relationships and partnerships across India.

J. Morrison thanked the Board for their insights during the strategic planning process. She expressed confidence that the outcome will represent the best of Sheridan.

Mission Moment: Mandate for EDI

J. Ngobia, Senior Advisor to the President on Equity, Diversity and Inclusive Communities presented the Equity Diversity and Inclusion (EDI) mandate. Suggestions including the incorporation of EDI in master planning, community engagement and other initiatives were discussed. J. Ngobia suggested that EDI be included in the terms of reference for Senate and the Board of Governors.

Independent Governor and In-Camera Policies

J. Fleming reviewed the progression of the Board governance transformation and introduced the Independent Governor Policy and the In-Camera Policy. These policies will ensure the inclusion of the internal governors in Board conversations with a few exceptions. The In-Camera policy outlines the items that should be taken in-camera when the public attends meetings.

The next steps in the governance transformation workplan include updating the terms of reference for the Academic and Student Affairs Committee once the Strategic Plan is completed. A top-to-bottom review of the operating by-law will be scheduled as well as ensuring the Board recruitment process reflects equity and inclusion round out the workplan.

It was moved by J. Fleming, seconded by T. Leedale;

THAT The Board approve the Independent Governor policy as presented.
Carried.

It was moved by J. Fleming, seconded by M. Hofstetter;

THAT The Board approve the In-Camera policy as presented.
Carried.

CIBC Banking Signing Authority Resolution

W. Steffler introduced the CIBC Banking Signing Authority Resolution that would allow the President and Vice Chancellor and the Vice President, Finance and Administration the authority to change the names of signing delegates without the need for Board approval. Discussion ensued on the use of the word "designate" rather than "delegate". R. Sandhu and W. Steffler will review the suggested wording changes and amend the resolution.

It was moved by M. Hofstetter, seconded by A. Flynn-Post;

THAT the Board approve the CIBC Banking Signing Authority Resolution as amended.
Carried.

Revised Budget Timelines

The Board is asked to approve the deferral of the budget from March 2019 to May 2019. W. Steffler shared that the legislated directives from the MTCU pertaining to changes to tuition and fees are still in progress. The MTCU committed to providing the directives to the colleges in March. Sheridan is working with the Sheridan Student Union (SSU) on the impact of opting out student fees. By deferring the budget, it would allow more time to work with the new directives. The completion of the Strategic Plan will also have an impact on the budget. The President and Vice President team is scheduled to discuss the budget at a retreat in March. Internal policies are being developed to better manage the budget. Sheridan is working toward the development of improved multi-year budgeting.

It was moved by D. Hampton-Davies, seconded by P. Palermo;

THAT The Board defer the 19/20 final budget approval from the March 2019 Board meeting until the May 2019 meeting.

Carried.

Sheridan Message

J. Morrison shared the need for a message to the Sheridan community about the journey. There has been much ambiguity around Sheridan's identity over the last number of years. The messaging will be linked to the Strategic Plan. Key elements of the message will include:

- Going forward to 2024, Sheridan will focus less on what we are called and more on what we do.
- Specifically, over the next five years, we will not be pursuing a name change to Sheridan University.
- Rather, we will focus on carving out a new, hybrid space (identity) that transcends the traditional structures of colleges and universities.

The message will be shared on Monday, February 25. This will position a conversation with Senate on Thursday, February 28. Discussion ensued on the need for a communication process with the broader community.

It was moved by J. Fleming, seconded by T. Depascal;

THAT the Board authorizes the president to issue a message to the Sheridan Community and beyond clarifying Sheridan's future direction as the strategic planning unfolds.

Carried.

Additional Note

S. Boone advised there will be an in-camera session at every Board and committee meeting. This is a governance best practice. If a governor would like to bring forward an in-camera item, it is requested that they advise the Chair prior to the meeting. In-Camera items can be brought forward that include the president and vice chancellor and exclude the president and vice chancellor.

Adjournment

Having no further business, the meeting concluded at 4:07pm.