

THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

BOARD OF GOVERNORS

A meeting of the Board of Governors of The Sheridan College Institute of Technology and Advanced Learning was held on Wednesday, September 20, 2017 at 4:00 p.m. in the President's Boardroom, Trafalgar campus, Oakville.

Present: Mr. B. Dawson, Chair;
Mr. S. Boone, Vice Chair; Ms. C. Bennett (via teleconference); Mr. T. Depascal;
Mr. P. Dhoot; Mr. J. Fleming; Ms. N. Heath; Mr. B. Kostenko; Mr. M. Kukhta;
Ms. J. Rivard; Ms. T. Leedale; Mr. P. Willis;
Ex Officio: Dr. M. Preece, President and Vice Chancellor;
Treasurer: Mr. W. Steffler, Vice President, Finance and Administration and CFO;
Secretary: Ms. E. Benson;

Regrets: Mr. V. Oh;

Guests: Dr. J. Morrison, Provost and Vice President, Academic;
Mr. I. Marley, Vice President, Student Services and Information Technology;
Ms. M. Mascarin, Vice President, Human Resources and Equity;
Ms. A. Abiscott, General Counsel (via teleconference);
Ms. M. Sanderson, Manager, Diversity and Inclusion;
Ms. M. Terreberry-Portfilio, Manager, Human Rights and Workplace Harassment.

CALL TO ORDER

The Chair welcomed those present and called the meeting to order at 4:02 p.m.

WELCOME/INTRODUCTION

The Chair introduced Mr. Dhoot as a new Governor, serving as the Student Representative. Mr. Dhoot has a one-year term on the Board, from September 2017 to August 2018.

APPROVAL OF AGENDA

The following amendments were made to the agenda:

- Add "STC Update (In Camera)" as item #7 (e) under Chair's Remarks
- Item #12 – Ryerson/Sheridan in Brampton Update will not be discussed "In Camera"

It was moved by Mr. Boone, seconded by Mr. Fleming,

"that the agenda be approved as amended."

Carried.

DECLARATION OF CONFLICT OF INTEREST

In response to the Chair's query, there were no conflicts of interest declared.

BOARD ORIENTATION

Sexual Assault and Sexual Violence Policy (SASVP) and Response Protocol (SASVRP) and Accessibility for Ontarians with Disabilities Act, 2005 (AODA) Training

It was noted that changes to the Ministry of Training, Colleges and Universities Act R.S.O. 1990, C.M.19 (MTCUA) require Sheridan to provide or make available to Sheridan employees, contractors, students and Board of Governors, training regarding Sheridan's SASVP and SASVRP as of January 1, 2017. The report and supporting materials included with the agenda package are meant to fulfil this obligation.

Ms. Terreberry-Portfilio provided an overview of the Sexual Assault and Sexual Violence Policy and Response Protocol Training presentation and supporting documents, highlighting the following:

- The Policy and Response Protocol apply to all members of the Sheridan community including the Board of Governors
- Responding to disclosures of sexual assault or violence: Listen – Believe – Refer
- Duty to immediately report all incidents and suspected incidents or disclosures of sexual violence that you witness or become aware of.

Ms. Sanderson provided an overview of the AODA, noting that is applicable to both private and public sectors and is in place to remove "barriers" to persons with disabilities. At Sheridan this would include current and prospective students, employees, conference guests, alumni and residents of Halton/Peel/GTA, among others.

As members of the Board, responsibilities include:

- receiving annual training
- receiving and reviewing accessibility plans and status reports
- applying an "accessibility lens" to all matters (ie: institutional planning and resource allocation, etc.)

Accessibility at Sheridan:

- CEI Annual Report
- Accessibility Advisory Committee
- Centralized Capital Accessibility Fund
- Sheridan Multi-Year Accessibility Plan and Annual Status Report
- Compliance Reporting 2017
- Proposed Accessible Education Standard 2018

Questions of clarification, specific to procedural elements of the policies, and subsequent discussion followed.

CONSENT AGENDA

It was moved by Mr. Willis, seconded by Ms. Rivard

“that the Consent Agenda and all recommendations contained therein be approved as presented.”

Carried.

The following items were included in the Consent Agenda for approval:

- Board of Governors Meeting minutes – May 31, 2017
- Revised Policy Register

CHAIR’S REMARKS

Board Terms of Reference

The Chair referred to the Board Terms of Reference, noting that the document would be presented for discussion and approval at the November Board meeting.

Fall 2017 Convocation

Ms. Benson provided an overview of the Fall convocation being held from October 17 and 18 and requested that at least one Governor attend each of the three ceremonies. Governors were asked to confirm their availability with Ms. Benson at their earliest convenience.

2017 Higher Education Summit

Ms. Benson provided a brief overview of the 2017 Higher Education Summit being held November 26-27 at the Sheraton Centre Hotel, Toronto. The Board was advised that further information would be sent via e-mail and that anyone wishing to attend the conference is to advise Ms. Benson directly.

Long Service Awards

Ms. Benson advised the Board that the annual Long Service Awards event is scheduled to take place on November 16 at the Oakville Conference Centre. Further information will follow via e-mail.

Update – Skilled Trades Centre (STC)

As noted earlier in the meeting, the agenda was amended to reflect that this item would not be discussed in camera. Dr. Preece provided an update on the sale of the STC campus, noting that the closing date has been extended by one month, to October 30, 2017, at the request of the buyer. Legal counsel confirmed that any risk associated with this extension is minimal. The buyer has agreed to compensate Sheridan for this extension.

PRESIDENT'S REPORT

Update from the President

Dr. Preece reviewed the Present's Report included with the agenda package, highlighting the following:

- Convocation June 6-10
- New Student Orientations
- Alumni
- New Employee Orientation
- United Way hiatus from campaign
- Executive Compensation Framework
- Collective Bargaining
- College system 50th anniversary celebrations
- Business Strategy
- Ryerson/Sheridan in Brampton

Following Dr. Preece's update, Mr. Dhoot provided a brief "Student Update", noting students' concerns regarding the possibility of a faculty strike.

REVISED SENATE TERMS OF REFERENCE AND SENATE PROCEDURES

Dr. Preece provided an overview of the draft Senate Procedures document developed to serve as a companion document to the revised Senate Terms of Reference. Several sections of the original Senate Terms of Reference were deemed to be procedural in nature and were subsequently moved to the Procedures document. It was further noted that both documents were being presented for reference only at this time, and should be considered "draft". The documents will be presented to the Senate for review and input and returned to the Board for consideration and approval at a future meeting.

STRATEGIC MANDATE AGREEMENT

Dr. Preece reviewed the draft Strategic Mandate Agreement (SMA) and its development process, noting that the Agreement identifies and explains the shared objectives and priorities between the Ministry and the College, in the following areas:

- Student Experience
- Innovation in teaching and Learning Excellence
- Access and Equity
- Applied Research Excellence and Impact
- Innovation, Economic Development and Community Engagement
- Enrolment and Program Direction
- Institutional Collaboration and Partnerships
- Ministry/Government Commitments

Questions and subsequent discussion followed, focusing on metrics, transition mechanisms and the funding model. It was noted that once the SMA is finalized, Dr. Preece will sign the document on behalf of the College.

It was moved by Ms. Leedale, seconded by Mr. Kukhta,

“that the Board of Governors approves the Strategic Management Agreement as presented.”

Carried.

EXECUTIVE COMPENSATION FRAMEWORK

It was determined at the meeting that this item would be discussed in camera. It was moved by Mr. Kostenko, seconded by Ms. Rivard,

“that the meeting move in camera.”

Carried.

The meeting was in camera from 5:30 to 6:02 p.m.

RYERSON/SHERIDAN IN BRAMPTON

Dr. Preece provided a confidential update regarding the Ryerson/Sheridan partnership in Brampton. While many aspects of this collaborative relationship remain in development, it was agreed, in principle, that the Board of Governors endorses the collaboration between Sheridan and Ryerson in Brampton and that the Board further directs the President to proceed with the negotiation of a mutually beneficial arrangement.

APPOINTMENT OF TREASURER

It was moved by Ms. Rivard, seconded by Mr. Boone,

“that the Board of Governors approves the appointment of Mr. Wayne Steffler, Vice President, Finance and Administration and CFO, as Treasurer.”

Carried.

ADOBE SOLE SOURCE CONTRACT

Mr. Steffler provided an overview of Sole Source report provided with the agenda package, noting that Adobe products have been used within Sheridan curriculum for well over a decade. It was further noted that Adobe is considered the global leader in digital marketing and digital media solutions. As the industry standard, Adobe skills are a competitive requirement for curriculum and program development and a necessity for our students' future success employability.

It was moved by Mr. Kostenko, seconded by Ms. Rivard,

“that the Board of Governors approves the Adobe Sole Source contract as presented.”

Carried.

PRESIDENTIAL SEARCH UPDATE

It was moved by Mr. Fleming, seconded by Mr. Boone,

“that the meeting move in camera”

Carried.

The meeting was in camera from 6:25 to 6:34 p.m.

NEXT MEETING

The next meeting is scheduled on November 22, 2017.

ADJOURNMENT

It was moved by Mr. Boone,

“that the meeting adjourn.”

Adjournment followed at 6:35 p.m.

Ms. Abiscott (participating via teleconference) left the meeting at 4:58 p.m. and Mr. Depascal left the meeting at 5:30 p.m.

Bryan Dawson, Chair

Elizabeth Benson, Secretary