

THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

BOARD OF GOVERNORS

A meeting of the Board of Governors of The Sheridan College Institute of Technology and Advanced Learning was held on Wednesday, November 21, 2017 at 4:00 p.m. in the President's Boardroom, Trafalgar campus.

Present: Mr. B. Dawson, Chair (via teleconference);
Mr. S. Boone, Vice Chair; Ms. C. Bennett; Mr. T. Depascal; Mr. J. Fleming;
Mr. B. Kostenko; Mr. M. Kukhta; Ms. T. Leedale;
Mr. Parmin Dhoot; Ms. J. Rivard; Mr. P. Willis;
Ex Officio: Dr. M. Preece, President and Vice Chancellor;
Treasurer: Mr. W. Steffler, Vice President, Finance and Administration and CFO;
Secretary: Ms. E. Benson;

Regrets: Mr. V. Oh; Ms. N. Heath;

Guests: Dr. J. Morrison, Provost and Vice President, Academic;
Mr. I. Marley, Vice President, Student Services and Information Technology;
Ms. M. Mascarin, Vice President, Human Resources and Equity;
Mr. S. Siu, Associate Vice President, Financial Services;
Ms. A. Abiscott, General Counsel;
Dr. A. Plante, Associate Vice President, Corporate Planning;
Mr. S. Paquette, Chair, Sheridan's Indigenous Education Council;
Mr. E. Williams, Indigenous Initiatives Co-ordinator, Centre for Indigenous Learning and Support;

CALL TO ORDER

Mr. Boone, Chairing on behalf of Mr. Dawson, welcomed those present and called the meeting to order at 4:02 p.m.

WELCOME

Mr. Boone welcomed Mr. Williams and Mr. Paquette to the meeting.

APPROVAL OF THE AGENDA

It was noted that the agenda would be amended to include the following as an information item:

- 2017/18 Mid-year Review

It was moved by Mr. Depascal, seconded by Mr. Kostenko,

“that the agenda be approved as amended.”

Carried.

DECLARATION OF CONFLICT OF INTEREST

In response to the Chair's query, there were no conflicts of interest declared.

PRESENTATION – INDIGENOUS EDUCATION COUNCIL

Mr. Williams and Mr. Paquette provided an overview of the role of Sheridan's Indigenous Education Council (IEC) founded in 2017, which provides strategic direction to the College in improving the success, attainment and retention of Indigenous learners. The IEC recognizes the importance of educational outcomes for First Nations, Metis and Inuit peoples and is committed to ensuring Indigenous education is developed, implemented and improved at Sheridan. It will advise on institutional policies, practices procedures and programs to ensure it is reflective of Indigenous world views.

Mr. Williams and Mr. Paquette left the meeting at the conclusion of their presentation (4:26 p.m.).

CONSENT AGENDA

It was moved by Ms. Bennett, seconded by Ms. Rivard,

“that the Consent Agenda and all recommendations contained therein be approved as presented.”

Carried.

The following items were included in the Consent Agenda for approval:

- Board of Governors meeting minutes – September 30, 2017
- 2017/18 External Audit Plan
- 2017/18 Updated Internal Audit Plan

CHAIR'S REMARKS

Board Terms of Reference

It was moved by Mr. Willis, seconded by Mr. Kukhta,

“that the Board Terms of Reference be approved as presented.”

Carried.

Long Service Employee Tribute

The Chair advised the Board that the Long Service Employee Tribute has been rescheduled to January 24, 2018 and will be held at the Oakville Conference Centre. Further information and a formal invitation will follow.

PRESIDENT'S REPORT

Update from President

Dr. Preece provided a verbal report, specific to the Faculty strike, noting that the College Employer Council (CEC) and OPSEU were unable to resolve the labour dispute and advised the Minister and Premier accordingly on November 16, 2017. The Premier then introduced the Colleges of Applied Arts and Technology Labour Dispute Resolution Act, 2017, on November 16. The House debated the Act and subsequently passed it on November 19. All outstanding issues between CEC and OPSEU are to be referred to binding mediation-arbitration. Faculty returned to work on November 20 and students returned to class on November 21.

Questions and subsequent discussion focused on the bargaining process, academic dates, resources available to students and the possible effects of the strike on current and future enrolment.

Sheridan Polytechnic University

Dr. Preece delivered a presentation entitled *“Sheridan Polytechnic University: Our Next 25 years...”*.

The presentation highlighted the following:

- evolution of Sheridan's Vision
- characteristics
- aspirational goals
- challenges and opportunities
- foundations for the future
- fiscal sustainability pillars
 - new budget model

- financial and human resources management technology updates
 - Sheridan Integrated Planning (SIP)
 - Enterprise Risk Management
 - Strategic Enrolment Plan (SEM)
- Academic Plan
 - Core themes
 - Academic priorities
- Universities Canada (UC)
 - Action plan for success
- Strategic Mandate Agreement (SMA) Commitments
 - Restricted enrolment envelope
 - Program and credential mix commitments
 - Accountability metrics
 - Aspirational goals
 - Differentiation
- Ryerson University Initiative in Brampton
- People Plan
 - Creating One Sheridan
 - Modelling agility
 - Seizing Opportunities
 - Collaboration
- Call to Action
 - 5 elements of courage
 - Start with yourself
 - Be proactive and challenge the status quo
 - Take calculated risks
 - Do what's right
 - Unity to include

2017/18 STUDENT FEE SCHEDULE

Mr. Steffler provided an overview of the proposed Student Fee Schedule included with the agenda package, noting that it was recommended for approval by the Finance, Audit and Property Committee at their meeting on November 15.

It was moved by Ms. Leedale, seconded by Ms. Rivard,

“that the Board of Governors approves 2017/18 Student Fee Schedule as presented.”

Carried.

2017/18 MID-YEAR REVIEW

Mr. Steffler provided a review of the 2017/18 Mid-Year report. Based on actual enrolment for the Summer and Fall semesters of 2017, the annual domestic enrolment projection was revised by a 651 FTE (4.04%) decrease but an increase of 723 FTE (11.26%) international enrolment.

Revenue and expenditures have been adjusted to reflect the following:

- Utilization of restricted reserves for approved items
- Increase in operational costs for new activities (funded by new revenues)
- Adjustments in revenue to reflect the revised enrolment and changes in miscellaneous revenue
- Adjustments in operational costs to reflect the change in enrolment as well as other findings identified during mid-year reviews

Based on the above adjustments the revised 2017/18 forecast revenue is projected at \$361.4M, with expenditures projected at \$350.5M, resulting in a projected net cash/non-PSAB in-year operating surplus of \$10.9M.

It was noted that the information provided excludes any potential financial impact resulting from the faculty strike.

CAPITAL PROJECTS UPDATE (In Camera)

It was moved by Mr. Kostenko, seconded by Ms. Bennett,

“that the meeting move in camera”

Carried.

The meeting was in camera from 5:52 p.m. to 6:06 p.m.

It was moved by Ms. Bennett, seconded by Mr. Kostenko,

“that the Board of Governors approves the funding the Davis A-wing budget overage in the amount of \$1.5M utilizing the 2017/18 year-end surplus.”

Carried.

It was moved by Mr. Dhoot, seconded by Ms. Rivard,

“that the Board of Governors approves increasing the budget for the HMC IIa project from \$32.942M to a maximum amount of \$36.2M.”

Carried.

It was moved by Mr. Kostenko, seconded by Mr. Willis,

“that the Board of Governors approves the awarding of the HMC IIa construction contract to the lowest bidder meeting specifications based on the evaluation criteria and within the maximum proposed budget of \$36.2M.”

Carried.

ADJOURNMENT

It was moved by Mr. Willis

“that the meeting adjourn.”

Adjournment followed at 6:07 p.m. Mr. Depascal left the meeting at 5:30 p.m.

Bryan Dawson, Chair

Elizabeth Benson, Secretary