

THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

BOARD OF GOVERNORS

A meeting of the Board of Governors of The Sheridan College Institute of Technology and Advanced Learning was held on Wednesday, January 21, 2015 at 4:00 p.m. in the President's Boardroom, Trafalgar campus, Oakville.

Present: Mr. B. Dawson, Chair;
Ms. S. White, Vice Chair; Ms. P. Alexander; Mr. S. Boone; Mr. T. Depascal;
Mr. T. Grifferty; Ms. N .Heath; Dr. W. Holmes; Ms. L .Kondo; Mr. B. Kostenko;
Mr. S. Mir (via teleconference); Mr. V. Oh;
Ex Officio: Dr. J. Zabudsky, President and CEO;
Treasurer: Mr. S. Parfeniuk, Vice President, Finance and Administration;
Secretary: Ms. E. Benson;

Regrets: Ms. B. Tino; Mr. A. Jha; Mr. B. Nicholson; Ms. V. Wang;

Also present representing:

Sheridan College:

Dr. M. Preece, Provost and Vice President, Academic;
Mr. I. Marley, Vice President, Student Affairs and Enrolment Management;
Mr. S. Siu, Director, Financial Services;
Ms. J. Tam, Manager, Budget and Financial Planning;
Ms. A. Abiscott, General Counsel and Information and Privacy Officer.

CALL TO ORDER

The Chair welcomed those present and called the meeting to order at 4:11 p.m.

APPROVAL OF AGENDA

It was moved by Ms. White, seconded by Mr. Grifferty,

“that the agenda be approved presented.”

Carried.

DECLARATION OF CONFLICT OF INTEREST

In response to the Chair's query, Mr. Kostenko declared a conflict of interest pertaining to agenda item 9, "Recruitment".

CONSENT AGENDA

The following item was included in the Consent Agenda for approval:

- Board of Governors meeting minutes – November 26, 2014

It was moved by Ms. Alexander, seconded by Ms. Kondo,

“that the consent agenda and all recommendations contained therein be approved as presented.”

Carried.

CHAIR’S REMARKS

Student Update

A Student Report was not provided as Ms. Wang was absent.

2015 Election for Internal Representatives

Ms. Benson provided an overview of the Election for Internal Representatives and advised that a call for nominations for representatives from the Faculty, Administrative Staff and Student constituencies would be issued in the first week of February. She noted that the results of the election would be provided to the Board in April.

PRESIDENT’S UPDATE

Dr. Zabdusky provided an overview of his report highlighting the following:

- January enrolment
- Meetings with New Municipal Leadership
- Ottawa advocacy
- Visit to Sheridan by Federal Transportation Minister

In concluding his report Dr. Zabdusky announced that three of the five films nominated for Oscars in the Best Animated Feature category (How to Train Your Dragon 2, The Boxtrolls and Big Hero 6) were directed by animators who studied at Sheridan.

2015/16 BUSINESS PLAN AND FORECAST OPERATING AND CAPITAL BUDGET

Mr. Parfeniuk provided an overview of the 2015/16 Business Plan and Forecast Operating and Capital Budget, highlighting the following:

- 2015/16 business planning process
- Investments carried over from the 2014/15 business plan
- Initiative metrics and resources
- Forecast Budget based on the following:
 - 2015/16 Business Plan and strategic implementation
 - Enrolment as per the Strategic Enrolment Planning Committee
 - Annualized impact of salary, wages and benefits from 2014/15
 - Known staffing increases associated with enrolment growth
 - Fees and services levels associated with enrolment increases
 - Other fees and services associated with student fees and fixed costs
- Revenue and expenditure changes for 2015/16
 - Business Plan investments including library collection and technology, way finding, corporate systems review, student/staff One Card, degree marketing and Library staffing
- Proposed capital investments, including the Hazel McCallion campus, Davis campus expansion, Integrated Energy Climate Master Plan and Trafalgar Theatre Complex
- The 2015/16 draft operating and capital budget is balanced and any changes or adjustments will be reported as part of the mid-year review process

Questions and subsequent discussion followed, highlighting tuition fees, enrolment strategies, program mix and grant funding.

It was moved by Mr. Depascal, seconded by Mr. Grifferty,

“that the Board of Governors approves the 2015/16 Business Plan and Forecast Operating and Capital Budget as presented.”

Carried.

CFIS INTERIM BUDGET 2014/15

Mr. Parfeniuk noted that an interim budget in College Financial Information System (CFIS) format is required by the Ministry each year to report the College’s revised budget projection to include known fiscal information up to the end of November.

It was moved by Mr. Depascal, seconded by Mr. Boone,

“that the Board of Governors approves the 2014-15 CFIS Interim Budget as presented.”

Carried.

RECRUITMENT

All guests were excused from the Boardroom at 6:21 p.m. Mr. Kostenko was also excused from the Boardroom, with respect to his previously identified conflict of interest. Ms. Abiscott remained in the Boardroom for the duration of the in camera discussion.

It was moved by Ms. White, seconded by Ms. Kondo,

“that the meeting move in camera.”

Carried.

The in camera discussion began at 6:22 p.m. and concluded at 6:26 p.m.

It was moved by Ms. White, seconded by Ms. Heath,

“that the Board of Governors approves the nomination of Candidate #15-01 as a Lieutenant Governor in Council appointment, for a three-year term commencing September 1, 2015.”

Carried.

It was moved by Mr. Grifferty, seconded by Mr. Depascal,

“that the Board of Governors approves the nomination of Candidate #15-02 as a Lieutenant Governor in Council appointment, for a three-year term commencing September 1, 2015.”

Carried.

Mr. Kostenko returned to the Boardroom at 6:27 p.m.

NEXT MEETING

The next meeting will be held on February 18, 2015 at the Hazel McCallion Campus, Mississauga.

ADJOURNMENT

It was moved by Mr. Kostenko,

“that the meeting adjourn.”

Adjournment followed at 6:28 p.m.

Bryan Dawson, Chair

Elizabeth Benson, Secretary