

# **THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING**

## **BOARD OF GOVERNORS**

A meeting of the Board of Governors of The Sheridan College Institute of Technology and Advanced Learning was held on Wednesday, October 23, 2013 at 4:00 p.m. in room A402f, at the Hazel McCallion Campus, Mississauga.

Present: Mr. B. Dawson, Chair; Mr. B. Pesant, Vice Chair;  
Ms. P. Alexander; Ms. N. Heath; Dr. W. Holmes; Ms. L. Kondo; Mr. B. Kostenko;  
Mr. C. Lopes; Ms. E. McGregor; Mr. B. Nicholson; Ms. B. Tino; Ms. S. White;  
Ex Officio: Dr. J. Zabudsky, President and CEO;  
Treasurer: Mr. S. Parfeniuk, Vice President, Finance and Administration;  
Secretary: Ms. E. Benson;

Regrets: Mr. B. MacDougall; Mr. A. Jha; Mr. K. Jeganathan; Mr. S. Mir; Mr. V. Oh;

Guests: Dr. M. Preece, Provost and Vice President, Academic;  
Ms. C. Berge, Vice President, Human Resources and Organizational  
Development;  
M. L. Piccolo, Vice President, Advancement and External Relations;  
Ms. A. Abiscott, General Counsel and Privacy Officer.

### **CALL TO ORDER**

The Chair welcomed those present and called the meeting to order at 4:06 p.m.

### **APPROVAL OF AGENDA**

The Chair referred the Board to the meeting agenda and requested that two items be added:

- Two fundraising announcements [Item 5(e)]
- In camera discussion [Item 6(e)]

It was moved by Ms. Alexander, seconded by Ms. Tino,

“that the agenda be approved as amended.”

Carried.

## **DECLARATION OF CONFLICT OF INTEREST**

In response to the Chair's query, there were no conflicts of interest declared.

## **CONSENT AGENDA**

The Chair referenced the Consent Agenda and asked if any of the items contained therein required further discussion. A request was made for clarification of the amendments made to the Academic Appeals Policy and it was subsequently moved to the main agenda as item 5(f), for discussion and approval.

It was moved by Ms. McGregor, seconded by Mr. Nicholson,

"that the consent agenda be approved as amended."

Carried.

The following items were included in the consent agenda for approval:

- Whistle Blower Policy
- Purchasing, Signing Authority and Execution of Documents Policy
- Board of Governors Meeting Minutes – September 18, 2013

## **CHAIR'S REMARKS**

### Board of Governors Terms of Reference

It was moved by Ms. Alexander, seconded by Mr. Kostenko,

"that the Board of Governors Terms of Reference be approved as presented."

Carried.

### Board of Governors 2013 Survey Results

The Chair provided a brief overview of the results of the 2013 survey conducted in May, noting that there had been a very low number of respondents. Questions and subsequent discussion followed, resulting in several recommendations:

- Conduct the survey in February rather than May
- Review results prior to the last meeting in June
- Aggressive follow-up to ensure full participation
- Amend the survey to include an opportunity for respondents to offer suggestions on improvements to the survey
- Re-issue the 2013 survey prior to the next Board meeting for all Governors to complete

## Code of Ethical Conduct

Governors who had not yet signed the *Code of Ethical Conduct* were asked to return the completed document to Ms. Benson at their earliest convenience.

## Student Update

Mr. Lopes provided an overview of the Sheridan Student Union Board of Directors election process.

## Fundraising Announcements

Mr. Dawson thanked Governors Pesant and Alexander for their recent donations to the College from Hydro One and the Mississauga Zonta Club, respectively.

## Academic Appeals Policy

This item was removed from the Consent Agenda to allow for a discussion to clarify the amendments made to the policy.

It was moved by Ms. Kondo, seconded by Ms. Tino,

“that the Academic appeals policy be approved as presented.”

Carried.

## **PRESIDENT’S REPORT**

Dr. Zabudsky provided an overview of his report, highlighting the following areas:

- Visit of Premier Wynne to the Trafalgar Campus
- Meeting with Brampton Mayor Fennell
- Sheridan Board of Governors’ Golf Tournament, which raised more than \$70,000 for the Mississauga Capital Campaign
- Senator Oh’s Golf Tournament, which raised approximately \$50,000 for Sheridan’s Mississauga Capital Campaign
- HMC Phase II progress update
- Sheridan ranked first in Ontario and sixth in Canada for applied research
- Ministerial consent of seven new degrees

### In Camera Discussion

It was moved by Mr. Pesant, seconded by Ms. Kondo,

“that the meeting move in camera.”

Carried.

The meeting moved “in camera” at 5:11 p.m., and all guests were asked to leave the room. The “in camera” discussion concluded at 6:22 p.m.

### **NEXT MEETING**

The next meeting is scheduled for November 27, 2013 (Brampton).

### **ADJOURNMENT**

It was moved by Ms. McGregor,

“that the meeting adjourn.”

Adjournment followed at 6:23 p.m.

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Bryan Dawson, Chair

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Elizabeth Benson, Secretary