

THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

BOARD OF GOVERNORS

A meeting of the Board of Governors of The Sheridan College Institute of Technology and Advanced Learning was held on Wednesday, June 4, 2014 at 4:00 p.m. in the Conference Centre, Trafalgar campus, Oakville.

Present: Mr. B. Dawson, Chair
Mr. B. Pesant, Vice Chair; Ms. P. Alexander; Ms. N. Heath; Dr. W. Holmes;
Mr. A. Jha; Ms. L. Kondo; Mr. B. Kostenko; Mr. C. Lopes; Ms. E. McGregor;
Ex Officio: Dr. J. Zabudsky, President and CEO:
Treasurer: Mr. S. Parfeniuk, Vice President, Finance and Administration;
Secretary: Ms. E. Benson;

Regrets: Ms. B. Tino; Mr. B. MacDougall; Mr. S. Mir; Mr. B. Nicholson; Mr. V. Oh;
Ms. S. White;

Also present representing:

KPMG: Mr. J. Pryke, Partner, Audit;

Sheridan College:

Dr. M. Preece, Provost and Vice President, Academic;

Ms. L. Piccolo; Vice President, Advancement and External Relations;

Ms. C. Berge, Vice President, Human Resources and Organizational
Development;

Ms. A. Abiscott; General Counsel and Information and Privacy Officer;

Mr. S. Siu, Director, Financial Services; Ms. J. Faught, Associate Director,
Financial Services; Dr. Y. Katz, Special Advisor, Creative Campus;

Ms. L. Dalton; Registrar;

Faculty of Humanities and Social Sciences: Dr. L. Easton; Dr. O. Percy;

Dr. I. Williams;

Faculty of Continuing and Professional Studies: Ms. E. Rees-Johnstone;

Ms. J. Hanna;

Faculty of Arts, Animation and Design: Mr. A. Katzman.

CALL TO ORDER

The Chair welcomed those present and called the meeting to order at 4:21 p.m.

APPROVAL OF AGENDA

It was moved by Mr. Pesant, seconded Mr. Jha,

“that the agenda be approved as presented.”

Carried.

DECLARATION OF CONFLICT OF INTEREST

In response to the Chair's query, there were no conflicts of interest declared.

CONSENT AGENDA

It was moved by Ms. Alexander, seconded by Dr. W. Holmes,

"that the consent agenda and all recommendations contained therein be approved as presented."

Carried.

ELECTION OF BOARD CHAIR AND VICE CHAIR FPR 2014/15

Ms. Benson called for nominations for the position of Board Chair.

It was moved by Mr. Pesant, seconded by Mr. Jha,

"that Mr. Bryan Dawson be nominated for the position of Chair of the Board of Governors for a one-year term of office effective September 1, 2014."

There being no further nominations, Mr. Dawson was acclaimed as Board Chair.

Ms. Benson called for nominations for the position of Vice Chair.

It was moved by Ms. Alexander, seconded by Ms. Heath

"that Ms. Shelley White be nominated for the position of Vice Chair of the Board of Governors for a one-year term of office effective September 1, 2014.

There being no further nominations, Ms. White was acclaimed as Board Vice Chair.

Ms. Benson extended congratulations on behalf of the Board of Governors to both Mr. Dawson and Ms. White on their appointments.

CHAIR'S REMARKS

2014/15 Standing Committees

In reviewing and discussing the proposed 2014/15 Standing Committees, a request was made by Ms. Alexander to be moved to the Student Success and Academic Excellence Committee.

It was moved by Ms. Alexander, seconded by Mr. Jha,

“that the 2014/15 Standing Committees be approved as amended.”

Carried.

Meeting Schedule 2014/15

Mr. Dawson referenced the proposed meeting schedule for 2014/15. There being no discussion, it was moved Dr. Holmes, seconded by Mr. Kostenko,

“that the 2014/15 Meeting Schedule be approved a presented.”

Carried.

2014 Convocation Schedule

Ms. Benson reviewed the 2014 convocation schedule with the Board.

NEW PROGRAMS FOR APPROVAL

Sheridan Board Certificate – Accounting Practitioner

Ms. Rees-Johnstone presented an overview of the Sheridan Board Certificate Accounting Practitioner program, noting that it is an entry level program which introduces students to the knowledge, skills and application of fundamental and intermediate accounting tasks common to small and medium size businesses.

It was moved by Ms. Alexander, seconded by Dr. Holmes,

“that the Board of Governors approves the Sheridan Board Certificate - Accounting Practitioner program as presented.”

Carried.

Sheridan Board Undergraduate Certificate in Creativity and Creative Problem Solving

Dr. Katz presented an overview of the Sheridan Board Undergraduate Certificate in Creativity, which provides the opportunity for students to gain creative thinking skills and creative problem solving competencies that are recognized in a formal credential and endorsed by the International Center for Studies in Creativity, Buffalo State. The Certificate is comprised of a specific set of degree breadth elective courses that will be available to all degree students. Completion of this Certificate along with a Sheridan degree enables students to pursue a Graduate Certificate in Creative Problem Solving and/or a Masters of Science degree in Creativity at Buffalo State.

It was moved by Mr. Pesant, seconded by Ms. Heath,

“that the Board of Governors approves the Sheridan Board Undergraduate Certificate in Creativity and Creative Problem Solving as presented.”

Carried.

Art and Business of Animation Graduate Certificate

Mr. Katzman presented an overview of the Art and Business of Animation Graduate Certificate program. Applicants to the program will include recent graduates of animation-related Bachelor programs and artists who are seeking to upgrade their career through an academic pathway. Upon completion of the three-semester program, students will have demonstrated the ability to create artifacts that convey competence in the creative, technical and business practices required within the animation industries.

It was moved by Ms. Kondo, seconded by Ms. McGregor,

“that the Board of Governors approves the Art and Business of Animation Graduate Certificate as presented.”

Carried.

Bachelor of Creative Writing and Publishing Degree

Mr. Easton, Mr. Percy and Mr. Williams provided an overview of the degree program, noting that it is a unique, multi-faceted program which develops proficiency in many aspects of creative writing, including poetry, fiction, drama, children’s literature, film, and emergent fields such as interactive fiction and gaming. Graduates of this program will have demonstrated the ability to produce original creative work in a chosen genre and medium that reflects an informed critical, cultural and historical understanding of creative writing and contemporary publishing practices.

The anticipated launch date of this program is September 2016.

It was moved by Mr. Kostenko, seconded by Ms. Alexander

“that the Board of Governors approves the Bachelor of Creative Writing and Publishing degree program as presented.”

Carried.

PROGRAM SUSPENSION

Journalism Print Diploma

Dr. Preece provided details of the proposed suspension of the Journalism Print Diploma program, resulting from the merger with the Journalism Broadcast program. The merging of the two programs has resulted in a new program entitled “Journalism”. The last intake for Journalism Print and Journalism Broadcast programs is scheduled for September 2014, with the final program closure scheduled for September 2018, by which time all of the students registered in the two programs will have had the opportunity to graduate. The new Journalism program is expected to launch in September 2015.

It was moved by Ms. Alexander, seconded by Dr. Holmes,

“that the Board of Governors approves the suspension of the Journalism Print Diploma program.”

Carried.

NEW POLICIES FOR APPROVAL

Online Teaching and Learning Policy

Ms. Dalton provided a brief overview of the Online Teaching and Learning Policy, which outlines the key definitions and establishes general principles pertaining to the application of online learning technology at Sheridan.

It was moved by Ms. Heath, seconded by Mr. Pesant,

“that the Board of Governors approves the Online Teaching and Learning Policy as presented.”

Carried.

Graduation Policy

Ms. Dalton provided a brief overview of the Graduation Policy.

It was moved by Ms. Alexander, seconded by Mr. Pesant,

“that the Board of Governors approves the Graduation Policy as presented.”

Carried.

DRAFT AUDITED FINANCIAL STATEMENTS 2013/14

Mr. Parfeniuk advised the Board that some amendments had been made to the audited financial statements presented to the Administrative Excellence Committee on May 28, 2014. The amendments reflect the reclassification of changes in the fair value of endowment net assets and unspent endowment gains on investment. Amounts were reclassified from net assets to deferred contributions – expenses of future periods. These updates were made to transition to the requirements in Public Sector Accounting Standards Section PS 3450 – Financial Instruments effective for fiscal year 2014. A report detailing the amendments and revised audited financial statements were distributed at the meeting.

Mr. Pryke provided highlights of the audit process and reviewed the Audit Findings Report and Management Letter.

It was moved by Dr. Holmes, seconded by Mr. Pesant

“that the Board of Governors approves the draft Audited Financial Statements for the year-ended March 31, 2014 as amended.”

Carried.

CFIS BUDGST 2014/15

It was moved by Ms. Heath, seconded by Mr. Pesant.

“that the Board of Governors approves the 2014/15 CFIS Budget as presented.”

Carried.

NEXT MEETING

The next meeting will be held on September 17, 2014.

ADJOURNMENT

It was moved by Ms. Kondo,

“that the meeting adjourn.”

Adjournment followed at 6:13 p.m.

Bryan Dawson, Chair

Elizabeth Benson, Secretary