

THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

THE BOARD OF GOVERNORS

A meeting of the Board of Governors of The Sheridan College Institute of Technology and Advanced Learning was held on Wednesday, October 26, 2011 at 6:15 p.m. in room H153, Davis Campus, Brampton.

Present: Mr. R. Filkin, Chair;
Mr. B. Kaye; Mr. S. Acharjee; Ms. P. Alexander; Ms. H. Angel; Mr. P. Khangura;
Mr. J. Lim; Mr. B. MacDougall; Mr. B. Pesant; Ms. B. Tino;
Ms. S. White;
Ex Officio: Dr. J. Zabudsky, President and CEO;
Treasurer: Ms. S. Parfeniuk, Vice President, Finance and Administration;
Secretary: Ms. E. Benson

Regrets: Mr. R. Pilon; Ms. J. Wayne; Ms. E. McGregor; Ms. E. Alguire; Mr. S. Mir;

Guests: Dr. M. Preece, Senior Vice President, Academic and Research;
Ms. C. Berge, Director, Human Resources and Organizational Development.

CALL TO ORDER

The Chair welcomed those present and called the meeting to order at 6:15 p.m.

APPROVAL OF AGENDA

The agenda was amended to include the item, "Appointment of Auditor".

It was moved by Mr. Pesant, seconded by Ms. Angel,

"that the agenda be approved as amended."

Carried.

CHAIR'S REMARKS

Declaration of Conflict in Interest

In response to the Chair's query, no conflicts of interest were declared.

Approval of September 28, 2011 Meeting Minutes

It was moved by Mr. Acharjee, seconded by Mr. MacDougall,

“that the minutes of the September 28, 2011 meeting be approved as presented”

Carried.

Professor Emeritus

Dr. Zabudsky provided an overview of the nomination of Mr. Bruce Cochrane for the honorary title of Professor Emeritus.

It was moved by Dr. Zabudsky, seconded by Mr. Pesant,

“that the Board of Governors confer the honorary title of Professor Emeritus on Bruce Cochrane in recognition of his exemplary service to Sheridan and that said approval will permit Mr. Cochrane to exercise all the rights and privileges of Emeritus faculty.”

Carried.

Annual Report

Dr. Zabudsky provided an overview of the 2011 Annual Report. Following the review and subsequent discussion, it was agreed that the report would be modified to include a section outlining the capital projects that have been recently completed or are currently in progress. It was noted that the amended report would be posted to the College website.

It was moved by Ms. Alexander, seconded by Mr. MacDougall,

“that the 2011 Annual Report be approved as amended.”

Carried.

Student Update

In his report, Mr. Lim provided an overview of accessibility challenges faced by students. Responding to the report, Mr. Parfeniuk noted that several of these challenges are being addressed through the 2012/13 budget process, while a few have been addressed through the purchase of stair walkers and other equipment.

It was noted that the Board would be kept advised of the progress of this initiative through reports at the Administrative Excellence Committee.

PRESIDENT'S UPDATE

President's Report

Dr. Zabudsky provided an overview of the President's Report, highlighting the following:

- President's Town Halls
- College Council Meeting
- International Students Welcome Breakfast
- Faculty of Applied Science and Technology Awards

Dr. Zabudsky continued, providing a brief report on the recent Council of Presidents Retreat, held October 23-25. He noted that further information would be provided at the December Board meeting.

Following Dr. Zabudsky's report, Ms. Berge, Director of Human Resources and Organizational Development, provided an update on the Accessibility for Ontarians with Disabilities Act (AODA). In providing a summary of the Act, Ms. Berge reviewed the various compliance deadlines and noted that Customer Service Standard has been implemented at Sheridan. She advised that an Organizational Accessibility Co-ordinator was recently hired and will be overseeing the implementation of the AODA.

Construction Update

Mr. Parfeniuk provided an update on the construction initiatives, noting that work has begun at the Davis campus, and that the Hazel McCallion Campus is expected to be complete by November 30. He noted that a comprehensive capital plan will be included in the 2012/2013 budget process.

COMMITTEE CHAIR REPORTS

Executive Committee

Mr. Filkin advised that the Executive Committee had recommended the following revisions to the Committee's terms of reference:

- To expand the membership of the Executive Committee to standing committee vice chairs
- That the recruitment process would include recommendations of prospective Board members to the Lieutenant Governor In Council, to align with the new recruitment framework

It was moved by Mr. White, seconded by Ms. Angel,

"that the Executive Committee Terms of Reference be approved as amended."

Carried.

Community Engagement

In his report of the October 13 Community Engagement Committee meeting Mr. Pesant noted that following a discussion of the Committee's mandate, a recommendation to dissolve the Committee was made. A further recommendation was made that following the dissolution of the Committee members would subsequently join either the Administrative Excellence or Student Success and Academic Excellence Committees.

Administrative Excellence

Mr. Kaye provided an overview of the Committee meeting held on October 20, noting that the following items were discussed:

- Strategic Initiatives Quarterly Update
- Auditor Appointment Process Report
- 2012/13 Budget Process
- Travel, Meal and Hospitality Expenses Policy

Mr. Kaye highlighted key areas of the Travel, Meal and Hospitality Policy, and advised that the Committee had recommended it for approval.

It was moved by Ms. Angel, seconded by Mr. Khangura,

"that the Travel, Hospitality and Expenses Policy be approved as presented."

Carried.

Auditor Appointment

Mr. Parfeniuk reviewed the report outlining the tender for audit services, noting that only two bids were received by the deadline. He continued, discussing various details of the RFP. Mr. Parfeniuk further noted that he, Ms. Alexander, Mr. MacDougall and Mr. Kaye interviewed the two proponents and were recommending KPMG as the auditors for the 2011/2012 fiscal year.

It was moved by Mr. Pesant, seconded by Ms. Tino,

"that the Board of Governors appoint KPMG auditors for fiscal year 2011/2012."

Carried.

Student Success and Academic Excellence

Ms. Angel provided an overview of the October 24 meeting, noting that the meeting was structured as an orientation session for the new Committee members and covered academic programming quality assurance processes, highlighting the following areas:

- Academic Governance
- Board role in academic governance
- Academic Council
- Sheridan Academic Quality Assurance
- Quality Review of Degrees by PEQAB
- Program Advisory Committees
- Strategic academic programming

ADJOURNMENT


It was moved by Ms. White,

“that the meeting adjourn.”

Adjournment followed at 8:20 p.m.



Rob Filkin, Chair



Elizabeth Benson, Secretary