

THE SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

THE BOARD OF GOVERNORS

A meeting of the Board of Governors of The Sheridan College Institute of Technology and Advanced Learning was held on Wednesday, December 7, 2011 at 5:30 p.m. in the President's Boardroom, Trafalgar Campus, Oakville.

Present: Mr. R. Filkin, Chair;
Mr. S. Acharjee (via teleconference); Ms. P. Alexander; Ms. E. Alguire;
Ms. H. Angel; Mr. P. Khangura; Mr. J. Lim; Mr. B. MacDougall; Mr. S. Mir;
Mr. B. Pesant; Mr. R. Pilon; Ms. B. Tino; Ms. S. White;

Ex Officio: Dr. J. Zabudsky, President and CEO;

Treasurer: Ms. S. Parfeniuk, Vice President, Finance and Administration;

Secretary: Ms. E. Benson

Regrets: Ms. J. Wayne; Ms. E. McGregor; Mr. B. Kaye;

Guests: Dr. M. Preece, Senior Vice President, Academic and Research;
Ms. C. Berge, Director, Human Resources and Organizational Development;
Mr. I. Marley, Vice President, Student Affairs and Enrolment Management.

CALL TO ORDER

The Chair welcomed those present and called the meeting to order at 5:34 p.m.

APPROVAL OF AGENDA

It was moved by Mr. MacDougall, seconded by Mr. Khangura,

“that the agenda be approved as presented.”

Carried.

CHAIR'S REMARKS

Declaration of Conflict of Interest

In response to the Chair's query, no conflicts of interest were declared.

Approval of October 26, 2011 Meeting Minutes

The Chair noted the minutes are to be amended to reflect that Ms. McGregor was not present for the October 26, 2011 Board of Governors meeting.

It was moved by Ms. Angel, seconded by Ms. Tino,

“that the minutes of the October 26, 2011 Board meeting be approved as amended.”

Carried.

Student Update

Mr. Lim provided a brief update and on behalf of the students, thanked the staff and faculty for a successful first semester of the 2011/2012 academic year. Ms. Alguire noted the successful completion of the “Movember” fundraiser which resulted in donations of over \$5,000.

PRESIDENT’S UPDATE

Update from President

Dr. Zabudsky provided an overview of the President’s Report, including an update from the recent Council of President’s meeting. The overview included discussion on the following items:

- Grand opening of the Hazel McCallion campus
- United Way campaign
- Enrolment update

Construction Update

Mr. Parfeniuk provided a report on the progress of the construction projects currently underway:

- Discussions continue with Infrastructure Ontario regarding the project timeline for Hazel McCallion Campus Phase II
- Renovations are proceeding as planned for the Davis Campus C-wing
- The Trafalgar Campus site plan is being redefined and is expected to be presented to the Town of Oakville early in the New Year.

COMMITTEE CHAIR REPORTS

Executive Committee

Mr. Filkin noted that a recommendation had been made to the Executive Committee that the Community Engagement Committee be disbanded. The recommendation to disband was as a result of the Committee's annual mandate review and subsequent discussion, concluding that the mandate was no longer aligned with the Board's committee structure. It was recommended that the Committee's mandate would be reassigned amongst the remaining standing committees.

It was moved by Ms. White, seconded by Mr. Pilon,

"that the Board of Governors approves the dissolution of the Community Engagement Committee."

Carried.

Administrative Excellence Committee

On behalf of Mr. Kaye who was unable to attend the meeting, Mr. MacDougall reviewed the agenda of the November meeting.

Interim Budget for MTCU

Mr. Parfeniuk provided an overview of the Interim Budget, noting that each year Colleges are required by the Ministry to submit an interim budget update in CFIS (College Financial Information System) format reflecting their Statement of Operations and Statement of Financial Position. The update includes all budget related information up to November 30, 2011. The statements are also required to comply with the Canadian Generally Accepted Accounting Principles (GAAP).

The reports summarize a mid-year position that includes a cash surplus from operations for 2011/2012 projected to be \$2,987,043. Combined with the original GAAP projected deficit and subsequent September 2011 adjustments the GAAP deficit for 2011/2012 is projected to be \$7,338,490.

It was moved by Mr. Khangura, seconded by Ms. Alexander,

"that the Board of Governors approves the interim budget as presented."

Carried.

Financial Services Tender

Mr. MacDougall noted that pending approval to proceed with the tender process, recommendations regarding financial services will be presented at a future meeting, once the interviews have been completed.

It was moved by Ms. Angel, seconded by Ms. Tino,

“that the Board of Governors gives approval to the College to begin a tender process for a full suite of financial services”

Carried.

Audit Plan

Mr. Parfeniuk provided an overview of the audit plan for the 2011-2012 fiscal year, noting that the Administrative Excellence Committee had recommended it for approval at their November 23 meeting.

It was moved by Mr. Khangura, seconded by Mr. Mir,

“that the Board of Governors approves the audit plan as presented.”

Carried.

Student Success and Academic Excellence Committee

Program Approval

Ms. Angel commended the work performed by the faculty and staff in developing the degree programs being presented for approval.

Dr. Preece provided a brief overview of the Bachelor of Business degrees and Bachelor of Craft and Design degree, noting that they had been recommended for approval by the Student Success and Academic Excellence committee at their meeting on November 14, 2011.

It was moved by Mr. Pilon, seconded by Ms. Alexander,

“that the Board of Governors approves the Bachelor of Craft and Design, Bachelor of Business Administration (Accounting), Bachelor of Business Administration (Finance), Bachelor of Business Administration (Human Resources Management), Bachelor of Business Administration (Marketing), and Bachelor of Business Administration (Supply Chain Management) programs as presented.”

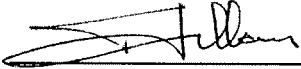
Carried.

ADJOURNMENT

It was moved by Mr. Pesant,

“that the meeting adjourn.”

Adjournment followed at 7:00 p.m.



Robert Filkin, Chair



Elizabeth Benson, Secretary