

Business Administration – Accounting

Ontario College Advanced Diploma | 3 years



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**Advanced preparation for your
career in accounting.**

Learn how accounting supports business

Businesses rely on accountants to monitor their performance, compliance and financial health. Your first year will involve common curriculum shared by all business administration students, providing you with an understanding of how companies work. Topics of study include communications, finance, human resources and marketing — all areas of business you'll impact as an accountant.

Specialize your skills through electives

Study advanced accounting principles that aren't covered in our two-year Business Accounting program! In your final year, you can master skills essential for employment in the field's more demanding positions. You'll take more specialized accounting courses, including audit and taxation. You'll also have the flexibility to choose several accounting electives based on your interests.

Optional accounting co- op placement

Enjoy the opportunity to earn while you learn! All advanced diploma students have the option of gaining more than 1,000 hours of work experience through a co-op work term. Co-op is a competitive program and you'll need to meet certain academic requirements to participate. Connections you build during your work term may lead to employment opportunities after you graduate.

Career opportunities

With an advanced diploma in Business Administration – Accounting, you'll be qualified to work in administrative and managerial accounting roles.

Potential career opportunities include:

- Accounting Manager
- Financial Analyst
- Intermediate Accountant
- Accounting Consultant
- Auditor
- Accounts Receivable Manager
- Payroll and Benefits Administrator
- Cost Accountant

Courses

Some of the courses you can expect to take in your program

- Auditing
- Fundamentals of Payroll Accounting
- Introduction to Corporate Responsibility Management
- Project Management in Business
- Statistical Methods/Analysis
- Taxation

Admission requirements

Program eligibility

Ontario Secondary School Diploma or equivalent, including these required courses:

- One English, Grade 12 (ENG4C or ENG4U), minimum 60%
- plus
- Mathematics, Grade 12 (C or U) or mathematics, Grade 11 (M or U*) * MBF3C does not meet this requirement.
 - Minimum 65% overall average required for PBUSP, PBUSA, PBSAA
 - Minimum 70% overall average required for PBSAC

or

Mature student status.

Applicant selection

Eligible applicants are selected on the basis of previous academic achievement (the average of their six highest senior-level credits, including required courses).

Applicants who do not meet the admission requirements for this program may be advised individually regarding other related programs.

Transferring from an ontario college

Business students who have successfully completed one or two years of their program can easily transfer their credits to another college in the province. A system-wide agreement is in place at Sheridan and other colleges, permitting students to transfer among all college business programs across Ontario. The agreement means that business students in programs such as Business General, Human Resources, Accounting and Marketing will receive full credit for their completed courses. Given the high enrolment of business programs, these pathways provide additional flexibility for a significant number of students. Interested students should apply at ontariocolleges.ca using the appropriate program entry level at the new college. For more information, email infosheridan@sheridancollege.ca

English language proficiency

All applicants whose first language is not English must meet Sheridan's English proficiency requirements.

Refer to the website for full admission requirements.

How to apply:

5 easy steps

- 1 Find your program
- 2 Check the admission requirements
- 3 Apply online
- 4 Submit your documentation
- 5 Accept your offer

Ready to get started?

sheridancollege.ca/apply



International students

Find out more about...

- Post-graduation work permit (PGWP) eligibility
- Admission requirements
- English language proficiency requirements
- Fees and financial aid
- Provincial Attestation Letters (PALs)

sheridancollege.ca/international